

Meeting Date	Minute No	Agenda Item & Action Required	Update and Action Taken
20.06.17	6	<p>TERMS OF REFERENCE, PROCEDURAL RULES, MEMBERS ROLES AND RESPONSIBILITIES</p> <p>That a working group be established to review the membership of the Lincolnshire Health and Wellbeing Board.</p>	<p>Nominations to sit on the working group have been received by the Programme Manager Health and Wellbeing. Initial desktop research into best practice models of HWB membership has been completed and views sought on possible changes in membership from HWB Members. The working group is scheduled to meet in Oct 2017 to consider the information and make recommendations to the HWB meeting in December 2018</p>
	8c	<p>INTEGRATION OF SERVICES FOR CHILDREN AND YOUNG PEOPLE WITH A SPECIAL EDUCATIONAL NEEDS AND/OR DISABILITY</p> <p>That the proposal for this work to be governed via the Women and Children's Joint Delivery Board, reporting to the Lincolnshire Health and Wellbeing Board.</p>	<p>Updates from the Women and Children's Joint Delivery Board to be scheduled in the Lincolnshire Health and Wellbeing Board's Forward Plan, as required.</p>
	9a	<p>LINCOLNSHIRE SUSTAINABILITY AND TRANSFORMATION PLAN (STP) PRIORITIES AND UPDATE</p> <p>That regular updates be added to the Work Programme of the Lincolnshire Health and Wellbeing Board.</p>	<p>The Sustainability and Transformation Plan and the Better Care Fund are standing items on the HWB's agenda</p>
	10d	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD – FORWARD PLAN</p> <p>That the Board's concerns regarding immunisations be referred to the Health Scrutiny Committee for Lincolnshire.</p>	<p>Following the Lincolnshire Health and Wellbeing Board meeting, the performance of the Immunisation and Screening Service was referred to the Health Scrutiny Committee for Lincolnshire. An item on the Immunisation and Screening Programme was presented to Health Scrutiny at their meeting in November 2017.</p>
26.09.17	17a	<p>DEVELOPMENT OF THE JOINT HEALTH AND WELLBEING STRATEGY FOR LINCOLNSHIRE</p> <ul style="list-style-type: none"> • That the following priorities be approved for further development as part of the Joint Health and Wellbeing Strategy for Lincolnshire:- <ul style="list-style-type: none"> ○ Mental Health (Both Adults and Children/Young People); ○ Housing; ○ Carers; 	<p>A series of meetings have taken place during October and November 2017 with key partners to explore the emerging priorities further. As part of the discussions the following key themes, identified as part of the stakeholder engagement were also considered:</p> <ul style="list-style-type: none"> • The need for the JHWS to have a strong focus on prevention and early intervention • That there is collective action across a range of organisations working in partnership to deliver the JHWS • The need to tackle inequalities and equitable provision of services

		<ul style="list-style-type: none"> ○ Physical Activity; ○ Dementia; and ○ Obesity. <ul style="list-style-type: none"> ● That the members of the Health and Wellbeing Board who would lead on further development and drafting of the Joint Health and Wellbeing Strategy for Lincolnshire be allocated at a later date. 	<p>that support and promote health and wellbeing.</p> <p>The findings from this work to be presented to the Board in December along with proposals for the next steps, including identifying suitable leads to take forward the work.</p>
	17b	<p>HEALTH AND WELLBEING GRANT FUND – ALLOCATION OF REMAINING FUNDS</p> <ul style="list-style-type: none"> ● That the recommendation from the Health and Wellbeing Grant Fund Sub Group to allocated all remaining uncommitted money in the Health and Wellbeing Grant Fund to the four Clinical Commissioning Groups (CCG) be approved; ● That an update on the projects be provided to the Health and Wellbeing Board in six months. 	<p>Tony McGinty, Interim Director of Public Health, sent a letter on 13 October 2017 to the CCG Accountable Officers notifying them of the Board's decision to allocate the remaining Health and Wellbeing Grant Fund to the CCGs to support the development neighbourhood working, with a specific focus on building resilience in the Voluntary and Community Sector. The letter asked that the CCGs to provide a formal acknowledgement that they accept the award and agree to provide an update on the projects to the Board in six months.</p> <p>Subject to approval by the Chairman, this item is scheduled on the Forward Plan for June 2018.</p>
	18b	<p>AN ACTION LOG OF PREVIOUS DECISIONS</p> <p>That an item of ACTION Lincs be added to the Forward Plan for a future meeting.</p>	<p>Following a discussion with the Chairman of the Health and Wellbeing Board, this item has been referred to the Housing, Health and Care Delivery Group (HHCDG). As the sub group of the Health and Wellbeing Board with responsibility for housing related matters, reports on ACTION Lincs will be presented to this group in the first instance. Any matters arising from this will be reported by exception to the Health and Wellbeing Board through the quarterly HHCDG update to the Board.</p>
	18c	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD FORWARD PLAN</p> <p>That an item on the <i>Role of District Councils in Health and Wellbeing</i> be added to the Forward Plan.</p>	<p>Subject to approval by the Chairman, this item is scheduled on the Forward Plan for March 2018.</p>
05.12.17	24a	<p>JOINT HEALTH AND WELLBEING STRATEGY</p> <p>That the statutory requirements for safeguarding be amended to be more obvious throughout the document.</p>	<p>Safeguarding has been added as one of the Themes that will cut across all the priority areas in the new Joint Health and Wellbeing Strategy. Each priority area is developing a delivery plan (to be signed off by the Board in June) and as part of this process each priority area is required to set out how safeguarding issues will be addressed.</p>

	24b	<p>LINCOLNSHIRE PHARMACEUTICAL NEEDS ASSESSMENT 2018</p> <p>That a consultation on a draft PNA for Lincolnshire planned between 11 December 2017 and 11 February 2018 be noted.</p>	<p>The statutory 60 consultation, required as part of PNA development process, began on Monday 11 December 2017 and closed on 11 February 2018. A total of 18 responses were received and these have been reviewed by the PNA Steering Group. Any necessary amendments have been made to the draft PNA document. The final PNA document was presented to the HWB in March 2018 for formal approval. The document & associated appendices are due to be published on the Lincolnshire Research Observatory by 29 March 2018.</p>
	24c	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD MEMBERSHIP</p> <ul style="list-style-type: none"> • That membership changes, as recommended by the Working Group, to add the Office of the Police and Crime Commissioner and the Chairman of the Lincolnshire Coordination Board be endorsed; and • That the proposed recommendations be formally submitted to Full Council in February 2017, to enable appropriate changes to be made to the County Council's Constitution be agreed. 	<p>A report was presented to County Council on 23 February 2018 detailing the proposed changes to the Board's membership and asking Council to approve the necessary changes to The Constitution.</p> <p>The County Council agreed to extend membership of the Health and Wellbeing Board to include the:</p> <ul style="list-style-type: none"> • Office of the Police and Crime Commissioner • Chairman of the Lincolnshire Coordination Board <p>The Chairman of the Lincolnshire Health and Wellbeing Board has formally written to Marc Jones and Elaine Baylis notifying them of the decision, which came into immediate effect.</p>
	26e	<p>LINCOLNSHIRE HEALTH AND WELLBEING BOARD FORWARD PLAN</p> <p>That an item on the Lincolnshire Health and Wellbeing Board Membership be added to the Forward Plan.</p>	<p>An update on HWB Membership is provisionally scheduled on the Forward Plan for December 2018.</p>
27.03.18	32a	<p>LINCOLNSHIRE PHARMACEUTICAL NEEDS ASSESSMENT 2018</p> <p>That the final Pharmaceutical Needs Assessment (PNA) 2018 be approved for publication by 1 April 2018.</p>	<p>The Final PNA document and associated appendices were formally published on the Lincolnshire Research Observatory on 29 March 2018. Details can be found at http://www.research-lincs.org.uk/JSNA-PNA.aspx</p>
	33a	<p>JOINT HEALTH AND WELLBEING STRATEGY FOR LINCOLNSHIRE</p> <ul style="list-style-type: none"> • That the further development of the Joint Health and Wellbeing Strategy be noted; • That further consideration of taking a 'whole system' approach to Obesity be agreed; 	<p>A quick focussed engagement exercise ran from 4 April to 29 April 2018. 38 responses were received and the comments have been feed to the priority delivery groups to inform the development of the JHWS Delivery Plans.</p> <p>The final JHWS document and Delivery Plans will be presented to the Board on 5 June 2018 for approval.</p>

		<ul style="list-style-type: none"> • That an approach to align other strategies to the Joint Health and Wellbeing Strategy (JHWS), wherever possible, be supported; • That the two 'embed prevention' themes be aligned as recommended within the report; and • That a quick-focussed engagement exercise during April 2018 in relation to the development of the delivery plans for each priority area be supported. 	
	33b	<p>HEALTH AND WELLBEING BOARD DEVELOPMENT SESSION – PROPOSAL</p> <ul style="list-style-type: none"> • That a workshop, facilitated by the Local Government Association, be held in June 2018; and • That an invitation to the workshop be extended to district council members and healthcare professionals. 	<p>It was not possible to identify a suitable date for the workshop in June 2018 therefore, with the agreement of the Chairman, the event is now scheduled for 12 September 2018.</p> <p>An email appointment was sent to Board members on 6 April 2018.</p>
	33c	<p>HOUSING, HEALTH AND CARE DELIVERY GROUP UPDATE</p> <ul style="list-style-type: none"> • That the progress to-date be noted; and • That an item entitled "Wellbeing Service" be added to the Forward Plan for future consideration. 	<p>The Wellbeing Service has been provisionally scheduled on the Forward Plan for 25 September 2018.</p>